



Medical Assisting Program

Responsibilities of a Medical Assistant

Medical Assistants perform routine administrative and clinical tasks to keep offices and clinics running smoothly. Medical Assistants answer phones, greet patients, update and file patient medical records, fill out insurance forms, handle correspondence, schedule appointments, arrange for hospital admission and laboratory services, and handle billing and bookkeeping.

Clinical duties vary according to state law and include charting medical histories, recording vital signs, explaining treatment procedures to patients, preparing patients for examination, and assisting physicians during examinations. Medical Assistants test on the premises, dispose of contaminated supplies, and sterilize medical instruments. They instruct patients about medication and special diets, prepare and administer medications as directed by a physician, authorize drug refills as directed, telephone prescriptions to a pharmacy, draw blood, prepare patients for x-rays, take electrocardiograms, remove sutures, and change dressings.

Length of course: Months- 3-5 Weeks- 16-20 Hours- 720	Three formats to select from: Hybrid Online Prep-to-Test
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Prerequisites

The following are required before the first day of class:

High school diploma or GED equivalent

Age 18 and older

Certification

Upon completion of the program the individual will be nationally certified through The American Medical Certification Association's (AMCA). Including Basic Life Support (BLS) Certification through The American Heart Association.

Exam

CMA exam is through The American Medical Certification Association. Exam must be scheduled 14 days in advance.

Exam Information

Abbreviation: CMAC

Total Number of questions on exam: 175

Allotted time for exam: 2 hours 30 minutes

Modality available: Online, Paper/Pencil

Live Remote Proctoring Available: Yes

Cost: \$139.00 (Study material included)

Tuition and Costs for Hybrid, Online and Prep to Test formats.

Hybrid Medical Assistant Program	
Registration*	\$225.00
SimTutor Online Skills-based training that helps build real skills for the real world. SIMTICS can help learners gain the practical skills they need to bridge the gap between theory and practice.	\$275.00
Online Course Modules	\$0.00
Online Course Support	\$0.00
Starter Kit plus stethoscope	\$225.00
AMCACMANational Exam (1 attempt fee included)	\$0.00
Books: Medical Assisting 9th Edition (Optional)	(\$129.00)
Tuition	\$1,665.00
TOTAL	\$ 2,165.00
Deposit*	\$500.00

Registration Fee and deposit are Non-Refundable

Pay as you go option

Angelmedic Training Center offers affordable education with **low** monthly payment options. Quality education that's affordable and accessible. Contact us for details.



Tuition and Costs

100% Online Medical Assistant Program	
Registration*	\$225.00
SimTutor Online Skills-based training that helps build real skills for the real world. SIMTICS can help learners gain the practical skills they need to bridge the gap between theory and practice.	\$275.00
Online Course Modules	\$0.00
Online course prep and materials	\$0.00
Exam Fee: AMCA (One attempt fee included)	\$0.00
Online Course Support	\$0.00
Tuition	\$1,275.00
TOTAL	\$1,775.00
Installments: Under the terms of our conditions.	\$887.50 x2

Registration Fee and deposit are Non-Refundable

Pay as you go option

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Tuition and Costs

*Prep & Test Medical Assistant Program	
Registration*	\$225.00
SimTutor Online Skills-based training that helps build real skills for the real world. SIMTICS can help learners gain the practical skills they need to bridge the gap between theory and practice.	\$275.00
Starter Kit e.g Stethoscope <i>Optional</i>	(\$325.00)
Exam Fee: AMCA (One attempt fee included)	N/A
Online course prep and materials	\$0.00
Online Course Support	\$0.00
Tuition	\$ 1,250.00
TOTAL	\$ 1,525.00
Installments: Under the terms of our conditions	\$762.50 x2

* Minimum 1 year experience in medical profession

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Hybrid medical assistant course

A hybrid medical assistant course is a program that combines online learning with in-person training. Students can complete online coursework at their own pace, while also attending in-person labs and clinical rotations.

What do students learn in a hybrid medical assistant course?

Clinical Skills

Students learn how to perform clinical tasks like taking medical histories, recording vital signs, and preparing patients for exams

Administrative tasks

Students learn how to perform administrative tasks like answering phones, scheduling appointments, and maintaining electronic medical records

Technical skills

Students learn how to use electronic medical record software and practice management software

- ✔ Benefits of a hybrid medical assistant course
- ✔ Flexibility: Students can learn when it's most convenient for them
- ✔ Interactivity: Students can meet with instructors and peers online
- Support: Students have access to online forums and instructors

Online Medical Assistant Course

Online medical assistant programs are courses that teach students the skills needed to work as a medical assistant. These programs can be self-paced and accessible 24/7.

What do students learn?

- ✔ Clinical tasks: Students learn how to take patient histories, perform basic lab tests, and sterilize medical instruments
- ✔ Administrative tasks: Students learn how to handle financial records, insurance forms, and patient scheduling
- ✔ Exam room assistance: Students learn how to prepare exam rooms and administer vaccines
How do students gain experience?
- ✔ Competency simulations
Students participate in simulations that mimic real-world clinical scenarios through SimTutor Online.

Prep-to-Test Medical Assistant Course

Prep-to-Test programs are for individuals who have minimum of one year full-time work experience directly related to Clinical Medical Assistant. Work experience must be immediately preceding the date of application and candidate must be currently working in that field. Documentation with employer verification is required and will be verified by the AMCA.

Competency simulations

Students participate in simulations that mimic real-world clinical scenarios through SimTutor Online.

Apply here: <https://forms.zohopublic.com/angelmediccpr/form/MASchoolApplication/formperma/7194PGnHvbC3hiNGEU579fSiQppZOIQiMAj-xUJCrb>

Recertification Process

Clinical Medical Assistant Certification (CMAC)

Renewal Period: 2 years

The Clinical Medical Assistant Certification (CMAC) credential has the following recertification information:

The AMCA CMAC credential is valid for two years. To renew, current certification holders must complete all requirements below:

- Submit ten Continuing Education (CE) credits during each recertification cycle
- Agree to adhere to AMCA's Code of Ethics
- Pay renewal fee

The Clinical Medical Assistant Certification (CMAC) certification is renewed every two years.

What's the next step? Fill out the course registration form and pay the registration fee of \$225.00. You will receive further instructions via email.

Contact for any information
Angelmedic Training Center
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Altamonte Springs, FL 32714
(321) 347-2675
contact@angelmediccpr.com



Medical Assistant Course Application

